

Maries County R-II

2011-2012 School Calendar

August 2011						
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January 2012						
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July 2012						
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- School Closed
- Early Release Day
- EP Employee Planning (no school for students)
- End of 1st Semester
- First and Last Day of School
- Parent Teacher Conferences

Make-up Days
 1-5 built into schedule
 6 March 19

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SECTION I – INTRODUCTION AND GENERAL INFORMATION

On behalf of the faculty of Belle High School (BHS), I would like to welcome the parents/guardians and students for the coming year. This handbook has been prepared with the intent to help explain and clarify the procedures and policies of BHS. Students can benefit academically and socially from everything BHS has to offer by being actively involved in classes, activities and clubs. As a school we are here to make your years in BHS as successful, yet academically challenging, as possible. We welcome the opportunity to help you as you proceed through your high school career.

The BHS staff appreciates your support and will continue to strive to provide quality educational programs. We trust that each student and parent/guardian will become acquainted with the handbook. If further questions exist or additional information is needed, please contact the high school office for assistance.

Sincerely,

Mrs. Danielle Tuepker
Principal

2011-2012 Bell Schedule

Morning Bell	8:10		
1 st Period	8:14	-	9:04
2 nd Period	9:08	-	9:58
3 rd Period	10:02	-	10:52
4 th Period	10:56	-	11:46
Advisory Period	11:50	-	12:14PM
5 th Period (First lunch)			
First lunch	12:14	-	12:38
Class	12:42	-	1:32
Class	12:18	-	1:08
Second lunch	1:08	-	1:32
6 th Period	1:36	-	2:26
7 th Period	2:30	-	3:20

Students should not arrive at school before 7:45 a.m. and should clear the building by 3:30 p.m. unless supervised by a staff member. Parents should not drop off or leave students at the school during unsupervised times.

Contact Information

Belle High School is located at 503 W. Third Street. High school personnel can be contacted at 573-859-6114 from 7:45 a.m. to 3:30 p.m. any day school is in session. Each staff member in the building has voice mail and can be reached using this number. In addition, staff members can be contacted via email link from the district website.

District Web Page

The official Maries County R-II website is located at www.mariesr2.org. Information on this site includes district and building calendars, contact information, staff email links, district policies, parent portal instructions, as well as other useful information.

Contagious Disease

If a student presents with symptoms of a contagious disease while at school (i.e. rashes, head lice, inflamed eyes, temperature over 100 degrees, vomiting, etc.) his/her parent/guardian will be called, and the student will be sent home and may be excluded until proof is given that the condition is no longer contagious (i.e. doctor's note, fever free for 24 hours without the use of medication, head rechecked and found lice free).

Electronic Devices

Students may make or receive calls in the office when given permission or in an emergency situation. *Students may have cell phones in their possession, but they are to be turned off and should not be visible at any time.*

Immunizations (see Board Policy JHCB)

All students must show proof of up-to-date immunizations the first day of school. Missouri School Law (167.181) states, "It is unlawful for any student to attend school unless he/she has been immunized as required under Public Health and Welfare..." unless "one parent or guardian objects in writing to the school administrator against immunization of the child."

Lockers

A locker will be assigned to each student for storage of backpacks, books and supplies. Locker assignments will be made prior to the beginning of school. The lockers are the property of the school district and are under the joint control of the student and the administration. Students that have a lock on their locker must provide the office with a key.

Medications at School (see Board Policy JHCD)

If it is necessary for a student to take medication while at school, the school nurse and/or designee will administer the medication. Students are not to carry medication with them at school. The only exception to this is students with asthma, which requires documentation from their doctor stating the need. Prescription drugs must be in the original container labeled with the physician's prescription. Medication will be given according to the instructions on the label. Over the counter medications must come in the original bottle with instructions from the parent/guardian as to the dosage, time to be given, and purpose of the medicine. Medicines will be kept in a locked cabinet. The school district retains the right to reject requests for administering medication. The

parent/guardian must assume responsibility for informing school personnel of any changes in the student's health or medication.

Notification of School Cancellations or Early Dismissal

On occasion that school is cancelled or dismissed early due to weather or other unforeseen event, the following radio and television stations will broadcast announcements: 105.3 KZNN, KLIK, KCLR, KOMU channel 8, KMIZ channel 17, KRCG channel 13, KTVI channel 2, KMOV channel 4, and KSD channel 5. In addition to these broadcasts, the Maries County R-II School District provides School Reach announcements regarding scheduling changes.

School Nurse

The nurse's office is located in the elementary school. The nurse's duties include daily administration of medications, first aid, counseling with parents/guardians regarding health needs/records, and health screening (i.e. vision, hearing dental, etc.).

Searches (see Board Policy JFG)

Lockers, desks, computers, or other district-provided equipment are subject to periodic and unannounced inspections, without student consent, and without a search warrant. The district uses dogs to indicate the presence of alcohol, drugs, or other prohibited substances on campus, including the parking lot. Students' personal property including cars in the parking lot may be searched based on reasonable suspicion of a violation of district rules, policy or state law.

Recognizing the danger that contraband poses to society and all persons in general, and students in particular, the school reserves the right to conduct random searches, including searches with the assistance of a drug dog, at any time. Drug dogs may be used periodically to monitor school premises as determined by a school administrator.

Should a drug dog alert during a "walk through," reasonable suspicion is established to conduct a search. Only a school administrator shall know when a drug dog is to be used. A drug dog may be used to check any school premises. Drug dogs shall not be used on people and therefore shall not come in direct contact with people, but may be used to check student items including book bags, gym bags, coats, jackets, purses, etc.

Student Dismissal Precautions (see Board policy JEDB)

Students shall not be excused into any person's custody without the direct prior approval and knowledge of the building principal or designee. The following rules and procedures apply:

1. Students will only be released to the parent, guardian or designee of the parent or guardian or to other individuals or agencies as permitted or required by law.
2. The district will release a student to either parent unless the district has a valid court order directing otherwise or unless the parent requesting release is only entitled to supervised visitation. If district staff have concerns about releasing the student to a parent, the student may be held while additional precautions are taken, including, but not limited to, verifying custody orders, contacting the other parent or contacting appropriate authorities.
3. Students who are 17 years old and living independently and students 18 or older must validate their own attendance and dismissal.

4. Telephone requests for early dismissal of a student shall be honored only if the caller can be positively identified as the student's parent or guardian.
5. Any person requesting release of a student must present proper identification prior to release of the student.

Textbooks

Textbooks are issued to students on a loan basis. Students are expected to return textbooks in good condition with allowances for normal wear. The student will be responsible for damages or loss of textbooks or property.

Visitor Policy

In order to provide the best learning environment, it is required that any individual visiting the school, for any reason, report first to the office for a visitor's pass. If it should be necessary for any parent/guardian to speak with a student or teacher directly, a high school staff member will provide assistance. Parents/guardians wishing to visit a classroom should contact the building principal.

SECTION II – ACADEMICS

Graduation Requirements

Students must earn a minimum of 25 credits to graduate as broken down in the following table. Students who do not earn 25 credits or meet all requirements prior to graduation date will not be allowed to participate in graduation ceremonies.

Subject Area	Credits	Subject Area	Credits
Communication Arts	4.0	Health	0.5
Mathematics	3.0	Physical Education	1.0
Science	3.0	Electives	8.0
Social Studies	3.0*	Fine Arts	1.0
Practical Arts	1.0	Personal Finance	0.5

*Successful passage of both the Missouri and U.S. Constitution tests is a requirement for graduation under Missouri statute. These tests are administered in government class.

Early Graduation

Students who wish to graduate early will be required to meet with a guidance counselor and submit written notification to the principal. The guidance counselor will notify the student's parents or guardians of the student's decision if the student is a dependent. The student will receive a diploma if the student has met the Maries County R-II School District's graduation requirements.

The student who chooses early graduation will be allowed to participate in the spring graduation ceremonies but will be considered an alumnus for all other activities.

Course Offerings

Department	Non-weighted	Weighted
Communication Arts	Language Arts I Language Arts II Language Arts III Tech Writing Language Arts IV	Dual Credit Composition I/II
Mathematics	Pre-Algebra Algebra I/II Geometry Math Analysis/Statistics	Trigonometry/Pre-Calculus Dual Credit College Algebra
Science	Freshman Physics Biology I Chemistry I Biology II	Chemistry II Physics
Social Studies	American History World History Government/Personal Finance Psychology/Sociology	Advanced American History
Agriculture	Ag Science I Ag Science II (Horticulture) Ag Science II (Mechanics) Ag Mechanics Ag Construction I/II Animal Science Conservation of Natural Resources	
Business	Computer Business Tech Business Technology I/II Accounting I	Accounting II
Family and Consumer Science	Career and Family Leadership Foods I/II Family Living/Housing Child Development I/II	
Physical Education	9 th Grade P.E./Health Boys and Girls Physical Education Weight Training	
Fine Arts	Choir Band Music Appreciation	Art I 2D/3D Art
Foreign Language	Spanish I Spanish II	
Vocational Course	RTI/RTC	

Courses in Bold have end-of course exams.

*All dual credit college courses and advanced placement courses (not to include remedial courses) will receive weighted credit.

Rolla Technical Institute (RTI)/Rolla Technical Center (RTC)

Students who wish to pursue training from a career and technical training center may attend classes at RTI or RTC during the morning session. Students will follow the Rolla Public School calendar for classes in the morning and the Belle High School calendar for classes in the afternoon. RTI/RTC students are expected to ride district provided transportation to and from classes in Rolla. The following programs are available at RTI/RTC:

Automotive Technology	Collision Repair	Computer Support Services
Cooperative Education	Drafting & Design	EMT-Basic
Fire & Rescue Technology	Graphic Design	Health Science Academy
Health Services Assistant	Heating, Ventilation, Air Conditioning, and Refrigeration	Wood Manufacturing and Design
Machine Technology	Marketing Education	Masonry
Medical Office Technology	Pathways to Engineering	Information Technology

Note: Not all courses may be available during the morning session. Check with the high school counselor for availability.

Criteria for Honors Diploma

Students who graduate with a cumulative grade point average of 3.5 or higher will be designated as honors graduates and will be recognized with a gold cord during the graduation ceremony.

Grade Reporting/Scale

A	95-100	D+	67-69
A-	90-94	D	63-66
B+	87-89	D-	60-62
B	83-86	F	59-↓
B-	80-82	NC	No Credit
C+	77-79	I	Incomplete
C	73-76	P	Pass
C-	70-72		

Student Classification

Classification	Credits earned
Freshman	0-4.0
Sophomore	4.5-11.0
Junior	11.5-17.5
Senior	18.0 and above

Local, State and National Testing

Students at Belle High School will be assessed periodically to determine how effectively the school is educating the students. Some assessments are mandatory and some are voluntary. It is important for students to provide an accurate representation of what they know so that the school can make appropriate decisions related to instruction and programs.

Semester Finals/Benchmark Assessments

Prior to the end of each semester, students will take a final assessment which will account for a percentage of the students' semester grades. Semester finals are typically given during the last three days of the semester and will account for at least ten percent of the students' transcript grades.

End of Course Exams (EOC)

As an accountability measure for the federal No Child Left Behind Act (NCLB), the Missouri Department of Elementary and Secondary Education (DESE) require that Missouri schools administer end-of-course exams in the Algebra I, Language Arts II, Biology I beginning in 2008-09. Additionally they plan to administer end-of-course exam in Language Arts I, geometry, Algebra II, government, and American history during the 2009-10 school year. EOC exams will account for ten percent of each course(s) final grade. These exams will be used to determine the school's Adequate Yearly Progress (AYP)

High Schools That Work (HSTW) Assessment

This assessment is given during even numbered years as a component of the *HSTW* grant. The *HSTW* Assessment consists of three subject tests: reading, mathematics and science. Each test is comprised of multiple choice and constructed response questions. The content for each subject test is based on the new 2009 NAEP frameworks.

ASVAB

All students will participate in the ASVAB test during their sophomore year. The ASVAB is a multiple aptitude test with a career exploration component. The ASVAB test areas are general science, arithmetic reasoning, word knowledge, paragraph comprehension, mathematics knowledge, electronics information, auto and shop information, and mechanical comprehension.

PLAN

The PLAN[®] is a college readiness test for tenth graders. The exam is described as a powerful predictor of ACT success. All sophomores will take the PLAN on a designated day at the high school.

ACT

The ACT[®] test assesses high school students' general educational development and their ability to complete college-level work. Students are encouraged to take the ACT during their junior year and, depending upon results, again their senior year. This exam is voluntary, but again highly encouraged.

SAT

Similar to the ACT, this test is a predictor of students' ability to complete college-level work. The SAT exam is not as widely used by colleges in the Midwest as the ACT, but some students will take the exam.

SECTION III – ATTENDANCE

Attendance Policy

Research has proven a direct correlation between school attendance and grades; therefore, it is expected that students attend school daily in order to receive the maximum benefits from instruction. Subsequently, any student missing any class for more than six (6) days within a semester or with excessive absenteeism may be subject to loss of credit for the respective course(s) for the semester based on the attendance committee's decision. Any student having credit withheld because of absenteeism as described above may appeal to the superintendent. Excessive absenteeism without substantiation will be subject to a Division of Social Services-Children's Division and Juvenile Office referral.

Absence Reporting Procedure

When an absence is anticipated in advance, the student is expected to inform his or her teachers and the principal's office to secure work from teachers in advance. In the event of sudden and unexpected absence such as illness, the student is expected to have a parent or guardian call or contact the office before 9:00 a.m.

Attendance Requirements for Extra-Curricular/Co-Curricular Activities

If a Student misses class(es) without being the absence being verified, the student shall not be considered eligible to participate in any extra-curricular/co-curricular activities on that date. Further, the student cannot be certified eligible to participate on any subsequent date until that student attends a full day of classes.

A student with a verified absence must attend at least 4 class periods during a school day in order to participate in any school activity that day. Verified absences with documentation include: doctor/dentist appointment; hospitalization; ½ day for driver written exam and ½ day for driver's test; 2 college days for seniors; 1 college day for juniors; or an obituary for funeral attendance. Documentation for a verified absence must be turned into the office within five days of the absence.

SECTION IV – LIBRARY AND MEDIA CENTER

Hours

The high school library/media center is open Monday through Friday from 7:45 a.m. to 3:30 p.m. when school is in session. Many evenings the library is open later than 3:30 p.m. when teachers/sponsors schedule work times. Additional scheduling arrangements will be communicated via daily school announcements. The library must be vacated by 3:30 p.m. unless with a teacher/sponsor.

Procedures/Rules

The media center's function is the storage and retrieval of information. To ensure materials are available to all students, the media center makes available reference materials for short term use and general reading material for a longer period. The following will help ensure all students the opportunity to use media center materials.

1. All books except reference books may be checked out for a period of two (2) weeks. These materials may be rechecked as often as needed provided there is not a demand for the book.

2. Reference materials and magazines are available for use in the library during the school day.
3. Students must check out materials through the librarian.
4. Overdue materials need to be returned prior to the end of each quarter or grade reports will be held.
5. Students using the library during the school day must be accompanied by a staff member or have a signed pass.
6. Students must sign in and out of the library each time they enter unless accompanied by a staff member.

Internet

The main computer lab is located in the library/media center. However, there are smaller labs in the building in which students can gain Internet access. Students must have an Acceptable Use Policy signed by the parent and the student on file in the library office prior to Internet use at Belle High School. The Maries R-2 School District uses a filtering system to prevent students from accessing unacceptable sites on the Internet.

Any violation of the Acceptable Use Policy may result in the loss of computer privileges and/or further discipline action as outlined in the Belle High School Discipline Code.

SECTION V – GUIDANCE AND COUNSELING

Guidance Counselor

The school guidance counselor is available to help students with their choices concerning curriculum and career decisions. The counselor helps students register for tests such as the ACT, fill out financial aid forms, and apply for scholarships. The counselor will also help investigate careers or interest in the military and vocational/technical schools. The school guidance counselor is also available for students to discuss/share concerns. These may include problems in school or worries involving family and friends. The counselor is a trained listener and puts the welfare of the students as a priority.

Schedule Changes

Class schedule changes will be coordinated through the counselor's office. First semester changes must be made within the first three days of the semester. Second semester changes must be made by the first day of the semester to ensure that learning takes place from the first day of classes for the semester. Prior to withdrawing from or adding a class, students will be required to get approval from all teachers involved. Appointments for schedule changes should be made with the counselor.

Scholarships

Searching for scholarships begins early in the senior year. Preparation for scholarships begins the first semester of the freshman year. Students need to plan early to make the highest grades they can and to get involved in activities in school and in the community if they want to have the credentials that will win scholarships.

Scholarships are a competition. The primary responsibility for the search for scholarships belongs to the student. The counselor's responsibility is to help by providing information on scholarships -- those which are mailed to the high schools and those given by the various colleges. The counselor also writes recommendations and provides other assistance upon request. Many of these applications are on file in the

guidance office. The guidance office publishes a list of these scholarships for the students.

College Days

Seniors are allowed a total of two days and juniors are allowed one day from school for official college visits. These days may be taken any time prior to the last two weeks of a semester and will not be taken in succession. Exceptions may be made if the student is traveling a long distance. Students must provide confirmation from the visiting institution upon return.

A+ Schools Student Financial Incentive (see Board Policy JFCL)

The Department of Elementary and Secondary Education designates Belle High School as an A+ High School. Graduates who meet the following requirements are eligible for the state to pay tuition to a Missouri public community college or postsecondary vocational-technical school. To be eligible, students should sign an A+ Schools Agreement Form and must:

1. Have attended a designated A+ School for three (3) consecutive years prior to high school graduation;
2. Have at least 95% attendance record for the four (4) year period;
3. Have graduated from high school with a grade point average of 2.5 points or higher on a 4.0 scale;
4. Have performed 50 hours of unpaid tutoring or mentoring for younger students;
5. Have completed the job shadowing or alternative assignment requirements;
6. Have maintained a record of good citizenship and avoidance of the unlawful use of drugs (including alcohol);
7. Have filled out and submitted the FAFSA (Free Application for Federal Student Aid) form prior to April 15th of their senior year;
8. Registered for Selective Service, if applicable.

The tuition incentive will be made available only after the student has made a documented good faith effort to first secure all available federal post-secondary student financial assistance funds that do not require repayment. The tuition incentive will only be made available to reimburse the unpaid balance of the cost of tuition, books, and fees.

The student financial incentive program is dependent upon BHS maintaining A+ designation and the Department of Elementary and Secondary Education receiving the state appropriations from the Missouri General Assembly.

Credit Recovery - After School and Summer Sessions

The purpose of the credit recovery program is to allow juniors and seniors to recover credit in English, math, social studies, science, and some electives. Students will only be allowed to recover credits for classes they have previously attempted and failed. Credit lost in the regular semesters due to absences cannot be recovered through credit recovery alone. Regaining credit lost to attendance must include a passing grade and the requisite seat time to receive credit. Seat time must include after school hours to make up time.

The program is Internet based and allows students to work independently and at their own pace. A teacher is available to assist students with their work. Students are enrolled

in this program based on counselor and teacher approval depending upon availability with preference given to upper classmen. After school credit recovery hours will be required.

Advisory

Each student is assigned to an advisor and an advisory group, which will remain constant for his/her tenure at Belle High School. The objective of the Advisory Program is for students to connect and know an adult in a small group setting. The main focus of the Advisory Program is personalization for all students. Research has shown student achievement is enhanced when students make a personal connection to the school. The 24-minute daily advisory period provides:

1. Support for students in setting and meeting goals;
2. An efficient vehicle for quality control of information processing and data collection;
3. A forum for open communication between school, students, and parents;
4. A proactive strategy to identifying and helping students in crisis;
5. A means to monitor the students' progress in academics, school involvement, and career planning.

Advisory will meet daily and all students will participate. Students will be assigned to regular advisors for the first three weeks of school as well as Mondays and Thursdays throughout the school year for Silent Sustained Reading (SSR). This will allow the office to have a routine location for passing out and collecting paperwork and for building-wide SSR. SSR will begin at the start of the period and continue until time is needed for paperwork and housekeeping tasks at the end of the hour.

Freshmen: Diane Batten
Tina Bock
Butch Gehlert
Bonnie Smith

Sophomores: Mary Maddox
Elaine McConnell
Anthony Amato
Rebecca Rose

Juniors: Mike Beeman
Megan Shepherd
Chris Mertz

Seniors: Kassi Mace
Claudia Scherstuhl
Kathy Speichinger

Following the first mid-term report, students with a D or F in any core classes will be placed in remediation as follows:

Smith & Mace – Communication Arts
Scherstuhl & Bock – Math
Gehlert & Batten – History & Science

Communication arts and math will take priority over history and science. A student with a D and F will be placed in remediation for the course with the F. A student earning two D's will be placed in remediation for the lowest grade. A student earning two F's will be placed in remediation for the course with the higher grade.

On each Thursday following the mid-term grade report, students not required to take a remedial course will sign up for a "free room." Free rooms will consist of a social area where students can just relax and visit, open gym, quiet study area, and computer lab/possible ACT prep. These may be adjusted throughout the year. The new

remediation/free room assignments will begin on the following Tuesday. Class lists and assignments will be distributed on Monday to the advisory rooms.

Students cannot be pulled from remediation for any reason and will remain in the remediation room for three weeks until new class lists are compiled. Free classes are an incentive for students to keep their grades up and remediation will be for those who are unable to do so.

Riley & Mertz – Social Room in Ag. Room
Keller – Library
Speichinger – Computer Lab
Donehue – Self Contained
Maddox – Roam to cover organizational meetings, etc.
Beeman & McConnell – Gym
Rose – Extra Computer Lab
Amato – To Be Announced
Shepherd – To Be Announced

SECTION VI – EXTRA-CURRICULAR/CO-CURRICULAR ACTIVITIES

The extra-curricular/co-curricular activities offered by the Maries County R-2 School System are an important educational experience for all who choose to participate. Member of teams, organizations, and clubs are expected to serve as exemplary examples of high moral character and must demonstrate appropriate academic and attendance commitment. As recognized representatives of their school, members are expected to exhibit appropriate behavior in and out of season, as well as on and off campus.

Following is a list of extra-curricular/co-curricular activities offered at Belle High School:

FFA	FCCLA	FBLA
Band	Choir	Speech/Drama
Scholar Bowl	Student Council	National Honor Society
Science Olympiad	Math Contest	Spanish Club
Hunting Club	Fishing Club	Cross Country
Girls/Boys Basketball	Girls/Boys Soccer	Track
Volleyball	Softball	Baseball
Golf		

Academic Eligibility Standards

Students who participate in extra-curricular/co-curricular activities (including contests - trips off campus for competing in conference, area, or district competitions required for qualification in higher level competitions) must have obtained a Grade Point Average of 2.0 or better the previous term to be eligible for competition during the current term. This is in addition to the minimum standard set by the MSHSAA.

Procedural points of emphasis:

1. Incoming freshmen receive automatic eligibility for the first term of their freshman year.
2. Students determined to be ineligible will remain ineligible for competition until they receive a term report card indicating a qualifying G.P.A.

3. Students in good standing (no F's and a 2.0 grade point average) after mid-term (third week) may return to the team with the approval of the student's teachers and coach/sponsor.

Attendance Requirements for Extra-Curricular/Co-Curricular Activities

If a student misses class(es) without being verified, the student shall not be considered eligible to participate in any extra-curricular/co-curricular activities offered by the Maries County R-2 School System on that date. Further, the student cannot be certified eligible to participate on any subsequent date until the student attends a full day of classes. The student must attend at least four class periods during a school day in order to participate in any school activity that day. Documentation of a verified absence must be turned into the office within five days of the absence.

Teachers will provide the office a list of students participating in the contest one week prior to the scheduled date. Advisor/Sponsor will contact the school office to advise which students are not in attendance the morning of the contest.

MSHSAA Eligibility Standards for the 2011-2012 School Year

Eligibility to participate in MSHSAA contests between schools is a privilege, which is attained by meeting the standards cooperatively set for this purpose by member schools of the Missouri State High School Activities Association.

- a) Academics - Participants must have earned, the preceding semester of attendance, a minimum of 3.0 units of credit. If participants are beginning the 9th grade, they must have been promoted prior to the beginning of the school year.
- b) Transferring Schools - Participants who transfer with their parents to a new school district are eligible at the new school provided they were eligible in all other respect at the former school. Participants must enter school within the first 11 days of the semester in order to be eligible to play that semester.
- c) Participation Limits - Participants cannot compete in any sport for more than four seasons or in any but the first sixteen terms they are enrolled in high school, including special education. Participants who reach their 19th birthday prior to July 1 will be ineligible for further competition the succeeding year.
- d) Suspensions - An athlete who is on out-of-school suspension may not participate in athletics for the days of the suspension and until they have attended school one full day after returning from the suspension. Athletes who have been assigned in school suspension for a second time in the same semester cannot participate in athletics until the in-school suspension is completed and they have attended one full school day.
- e) Detentions – An athlete who receives detention must attend detention prior to practice or games. If they do not attend, they lose eligibility until detention is served. Subsequent detentions may result in loss of eligibility.

Note: This is a partial list of MSHSAA standards including the ones that generate the most discussion and questions. A complete list can be found at www.mshsaa.org.

Out-of-Class Trip Eligibility Procedures

Out of class trips consist of two distinct categories: field trips and contests. Field trips are trips off campus during instructional time for instruction, performance, practice,

reward, or recreational purposes. (For contests see District Academic Eligibility Standards above).

- No student earning a D or F in the present term will be allowed to miss class to attend a field trip.
- Students must be in attendance the day prior to a scheduled field trip in order to be excused for the activity.
- Any student with three or more unexcused absences during the present term is not eligible to be excused from class for field trips.
- Any student who owes detention will be ineligible to attend field trips until the detention is served.

A Field Trip Permission Slip must be completed providing an advance notice of one week for field trips involving students being out of the classroom. The completed Field Trip Permission Slip must be turned into the office one week prior to the field trip.

Teachers/Sponsors will provide the office a list of students participating in the contest one week prior to the scheduled event. Teachers/Sponsors will inform the office regarding students who are not in attendance the morning of the field trip.

Teachers have the option to say no to a student's absence request if it interferes with the student's grades/progress or class instruction. The principal can grant exemptions to any of these rules.

Physicals

All students who participate in the athletic programs at Belle High School must have a physical examination by a physician of their choice. The results of this examination must be recorded on a form provided by the school district. The physical examination form is valid if issued on or after February 1 of the previous school year. Student athletes may not practice or play until the completed form is on file in the office. Physical forms must be completed in full including insurance information and parent signature. Physical forms can be obtained from the high school office, most physicians' offices, or downloaded from www.mshsaa.org.

School Dances

During the school year certain classes or organizations may sponsor school dances.

To attend a school sponsored dance, the following criteria apply:

1. A BHS student in good standing.
2. A student at another high school in 9th -12th in good standing.
3. Students must register out of school guests five school days prior to the dance.
4. High school dropouts may not attend.
5. Home school students and other students who are not currently in school for any other reason must be approved by the building administrator.
6. A list of students with out of school guests will be at the entrance to the dance. No out of school guests will be allowed if not on the original list.
7. Once in the building, students are not permitted to exit the building without the approval of an administrator in attendance at the dance. Any student that leaves without permission will not be allowed to re-enter the dance.
8. Students must be in attendance the entire day to attend the dance. An approved absence must be verified by the building administrator.
9. No guest over 20 years of age will be allowed at school dances.
10. All dress must be in good taste.

Transportation

Students participating in a school activity away from Belle must travel as a unit in school provided transportation to such events. Students who ride the bus to an activity must also ride the bus back to school unless the student's parent/guardian gives signed permission to the approved sponsor at the activity. Any student being transported by a teacher/sponsor to or from an activity must have submitted a signed permission slip by the parent/guardian in the office one week prior to the scheduled activity.

SECTION VII – STUDENT CODE OF CONDUCT

The Student Code of Conduct is designed to foster student responsibility, respect for others, and to provide for the orderly operation of district schools. No code can be expected to list each and every offense that may result in disciplinary action; however, it is the purpose of this code to list certain offenses which, if committed by a student, will result in the imposition of a certain disciplinary action. Any conduct not included herein, any aggravated circumstance of any offense, or any action involving a combination of offenses may result in disciplinary consequences that extend beyond this code of conduct as determined by the principal, superintendent and/or Board of Education. In extraordinary circumstances where the minimum consequence is judged by the superintendent or designee to be manifestly unfair or not in the interest of the district, the superintendent or designee may reduce the consequences listed in this policy, as allowed by law. This code includes, but is not limited to, acts of students on district property, including playgrounds, parking lots and district transportation, or at a district activity, whether on or off district property. The district may also discipline students for off-campus conduct that negatively impacts the educational environment, to the extent allowed by law.

Reporting to Law Enforcement

It is the policy of the Maries County R-II School District to report all crimes occurring on district property to law enforcement, including, but not limited to, the crimes the district is required to report in accordance with law. A list of crimes the district is required to report is included in Board Policy JGF.

The principal shall also notify the appropriate law enforcement agency and superintendent if a student is discovered to possess a controlled substance or weapon in violation of the district's policy.

In addition, the superintendent shall notify the appropriate agency (Children's Division or Juvenile Officer) upon suspension for more than ten (10) days or expulsion of any student who the district is aware is under the jurisdiction of the court.

Documentation in Student's Discipline Record

The principal, designee or other administrators or school staff will maintain all discipline records as deemed necessary for the orderly operation of the schools and in accordance with law and Board Policy JGF.

Conditions of Suspension, Expulsion and Other Disciplinary Consequences

All students who are suspended or expelled, regardless of the reason, are prohibited from participating in or attending any district-sponsored activity, or being on or near district

property or the location of any district activity for any reason, unless permission is granted by the superintendent or designee. In addition, the district may prohibit students from participating in activities or restrict a student's access to district property as a disciplinary consequence even if a student is not suspended or expelled from school, if appropriate.

In accordance with law, any student who is suspended for any offenses listed in 160.261, §RSMo., or any act of violence or drug-related activity defined by Board Policy JGF as a serious violation of school discipline shall not be allowed to be within 1,000 feet of any district property or any activity of the district, regardless of whether the activity takes place on district property, unless one (1) of the following conditions exist:

1. The student is under the direct supervision of the student's parent, legal guardian, custodian or another adult designated in advance, in writing, to the student's principal by the student's parent, legal guardian or custodian, and the superintendent or designee has authorized the student to be on district property.
2. The student is enrolled in and attending an alternative school that is located within 1,000 feet of a public school in the district.
3. The student resides within 1,000 feet of a public school in the district and is on the property of his or her residence.

If a student violates the prohibitions in this section, he or she may be suspended or expelled in accordance with the offense, "Failure to meet Conditions of Suspension, Expulsion or Other Disciplinary Consequences," listed below.

Student Complaints and Grievances (see Board Policy JFH)

Alleged acts of unfairness or any decision made by school personnel, except as otherwise provided for under student suspension and expulsion, which students and/or parents/guardians believe to be unjust or in violation of pertinent policies of the Board or individual school rules, may be appealed to the school principal or a designated representative.

The following guidelines are established for the presentation of student complaints and grievances:

▶ The principal shall schedule a conference with the student and any staff members involved to attempt to resolve the problem. Parents/Guardians may be involved in the conference, or a later conference for parents/guardians may be scheduled at the discretion of the principal.

▶ If the problem is not resolved to the satisfaction of the student and/or parents/guardians, a request may be submitted for a conference with the superintendent of schools. The superintendent shall arrange a conference to consider the problem, and to inform participants of the action that will be taken.

▶ If the student and/or parents/guardians are not satisfied with the action of the superintendent, they may submit a written request to appear before the Board of Education. Unless required by law, a hearing will be at the discretion of the Board. The decision of the Board shall be final.

All persons are assured that they may utilize this procedure without reprisal.

After School Detention, ASD (see Board Policy JGB)

The After School Detention program is designed to deter specific behavior problems. The detention will be supervised by a classroom teacher and will be held from 3:30pm-5:30pm. ASD is scheduled each Tuesday and Thursday throughout the school year. Students who fail to attend the assigned ASD will be referred to the office for further disciplinary action.

Procedures:

1. Transportation is the responsibility of the student and his/her parent/guardian.
2. Students will work on school assignments or assist with public service tasks. Sleeping, letter writing, talking, or refusal to work on school assignments will void the detention.
3. Food, beverages, radios, CDs, games, etc. will not be allowed.
4. Students who do not comply with rules will be assigned Saturday Detention or In-School Suspension.
5. When school is not in session students will be expected to serve the ASD on the next scheduled ASD date.
6. Failure to attend an ASD will result in the student being assigned two (2) ASDs. Failure to attend either of these will be a discipline referral.

Saturday Detention (see Board Policy JGB)

The Saturday Detention program is designed to deter specific behavior problems. Hours for Saturday detention are from 8:00 a.m. to 12:00 p.m.

Procedures:

1. Students are responsible for their own transportation.
2. Students will not speak to any other student or the instructor without permission.
3. Students are responsible for bringing all study materials and assignments.
4. Students will not be allowed to sleep.
5. No food or drink will be allowed.
6. No headsets, electronic equipment, games, etc. are allowed. Only appropriate educational items are allowed.
7. Rescheduling of Saturday detention will be done only one time during the school year with notification from parent/guardian to building administrator.
8. Failure to attend or removal from Saturday detention will result in two (2) days O.S.S.

In-School Suspension, ISS (see Board Policy JGB)

This is used as a punishment for some of the offenses in the Student Discipline Code. It allows the student to remain in school and gives him/her the opportunity to complete assignments to maintain his/her grades. The student is assigned a minimum punishment of one (1) day in-school suspension (ISS) per offense. The student receives credit only for the time he/she spends in the ISS room. Credit is not granted for absences, doctor's appointments, being late or tardy to school, etc.

Procedure:

1. Only principals can assign ISS. A student is assigned to ISS for violating one of the offenses in the Student Discipline code. This assignment begins on the next date space is available in the ISS room. A sack lunch will be offered.
2. The student will report to the ISS room and bring paper, all his/her books, and pencils.

3. The student will be assigned a work cubical. The supervisor will provide a copy of the rules and guidelines of ISS to the student to be copied by the student each day.
4. The supervisor will provide the student his/her assignments one at a time. As the student completes the assignment, the student will raise his/her hand and the supervisor will collect the work. Assignments are provided by each of the student's teachers. The assignment may be longer than the normal classroom work to help occupy the time of the student during ISS.
5. The work is returned to the teacher for grading.
6. The ISS environment is quiet, no talking, no passing of notes, and the student is expected to remain in his/her seat. The student is expected to remain on task during the time he/she is in ISS.
7. Once the student has completed his/her ISS time and assignments, the student will return to the normal classroom.

Out-of-School Suspension, OSS (see Board Policies JGD and JG-R)

Suspension is not something to be taken lightly. When a student is suspended, it is done after careful thought and investigation. Suspension from school will result when a student's actions endanger other students, when an individual's behavior interferes with the educational progress of other students, or when a student fails to respond to other disciplinary actions. Students suspended from school will not receive credit for missed assignments or tests. Student will not be allowed to attend extra-curricular activities during the suspension period.

Expulsion (see Board Policies JGD and JG-R)

Students suspended from public school, in state or out-of-state, and private schools may have that disciplinary action enforced in district schools when the student seeks enrollment. A conference is held with the superintendent/designee to determine if a prior suspension will be enforced after transfer to district schools. Expulsion is the removal of a student from the educational system and it requires Board of Education approval.

Backpacks/School Bags

Students are provided with a locker and all backpacks or school bags should remain in lockers throughout the school day. If a lock is put on the locker, a key or combination must be provided to the office or the lock will be cut off.

Student Dress Code (see Board Policy JFCA)

The appearance of any young person is primarily the responsibility of that student and his/her parent/guardian. We expect students to maintain the type of appearance that is not distracting to teachers, other students, or to the detriment of the educational process of the school.

The following general guidelines will be followed concerning appropriate student dress.

- a. Shirts and shorts worn by students should cover all undergarments. A student's back, shoulder, and midriff should be covered by the shirt they elect to wear to school. A general rule is no skin or undergarments showing around midriff or shoulders.
- b. Shorts and Shirts should be of sufficient length to not create a distraction to students and teachers. The bottom hem of the legs of the shorts are to be below the tips of the students fingers when resting at the student's side.

- c. Shirts with advertisements of any alcoholic beverages, drug related, tobacco products, or inappropriate logos shall be prohibited.
- d. Hats, caps, bandannas, sunglasses, or chains of any kind are not to be worn in the school building.

No policy can be written to cover all examples that occur each year. The student dress practices and fashion changes from time-to-time and the administration will determine if these disrupt the educational process.

Prohibited Conduct

The following are descriptions of prohibited conduct as well as potential consequences for violations. Building-level administrators are authorized to more narrowly tailor potential consequences as appropriate for the age level of students in the building. All consequences must be within the ranges established in this regulation. In addition to the consequences specified here, school officials will notify law enforcement and document violations in the student’s discipline files pursuant to law and Board policy.

Academic Dishonesty – Cheating on tests, assignments, projects or similar activities; plagiarism; claiming credit for another person's work; fabrication of facts, sources or other supporting material; unauthorized collaboration; facilitating academic dishonesty; and other misconduct related to academics.

1st Offense - No credit for the work, grade reduction, or replacement assignment.

Subsequent Offense—No credit for the work, grade reduction, course failure, and/or removal from extracurricular activities

Arson - Starting or attempting to start a fire, or causing or attempting to cause an explosion.

1st Offense - 1-2 hours ASD, 1-5 days ISS, 1-180 days out-of-school suspension, or expulsion, Restitution if appropriate.

Subsequent Offense - 1-180 days out-of-school suspension or expulsion. Restitution as appropriate.

Subsequent Offense—Expulsion, reported to law enforcement authority.

Assault

1. Hitting, striking and/or attempting to cause injury to another person; placing a person in reasonable apprehension or imminent physical injury, physically injuring another person

1st Offense - Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

Subsequent Offense - In-school suspension 1-180 days OSS, or expulsion.

2. Attempting to kill or cause serious physical injury to another; killing or causing serious physical injury to another.

1st Offense - Expulsion.

Automobile/Vehicle Misuse - Uncourteous or unsafe driving on or around district property, unregistered parking, failure to move vehicle at the request of school officials, failure to follow directions given by school officials or failure to follow established rules for parking or driving on district property., including but not limited to speeding, spinning tires, excessive noise, and reckless driving

1st Offense - Suspension or revocation of parking privileges, detention, or in-school suspension.

Subsequent Offense - Revocation of parking privileges, detention, ISS, or 1-10 days OSS.

Bullying and Cyberbullying (see Board Policy JFCF) – Intimidation or harassment of a student or multiple students perpetuated by individuals or groups. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or damaging property; oral or written taunts, including name-calling, put-downs, extortion, or threats; threats of retaliation for reporting such acts; sending or posting harmful or cruel text or images using the Internet or other digital communication devices; sending or posting materials that threaten or raise concerns about violence against others, suicide or self-harm. Students will not be disciplined for speech in situations where the speech is protected by law.

1st Offense - Detention, ISS, or 1-180 days OSS.

Subsequent Offense - 1-180 days OSS or expulsion.

Bus or Transportation Misconduct (see Board Policy JFCC)—Any offense committed by a student on transportation provided by or through the district shall be punished in the same manner as if the offense had been committed at the student's assigned school. In addition, transportation privileges may be suspended or revoked.

Dishonesty - Any act of lying, whether verbal or written, including forgery.

1st Offense - Nullification of forged document. Principal/Student conference, detention, or ISS.

Subsequent Offense - Nullification of forged document. Detention, ISS, or 1-180 days OSS.

Disrespectful or Disruptive Conduct or Speech (see Board Policy AC if illegal harassment or discrimination is involved)—Verbal, written, pictorial or symbolic language or gesture that is directed at any person that is in violation of district policy or is otherwise rude, vulgar, defiant, considered inappropriate in educational settings or that materially and substantially disrupts classroom work, school activities or school functions. Students will not be disciplined for speech in situations where it is protected by law

1st Offense - Principal/Student conference, detention, ISS, or 1-10 days OSS.

Subsequent Offense - Detention, ISS, 1-180 days OSS, or expulsion.

Dress Code Violation (see Board Policy JFCA)—We expect students to maintain the type of appearance that is not distracting to teachers, other students, or to the detriment of the educational process of the school.

1st Offense - Warning, Principal/Student conference and change to proper attire.

2nd Offense - Detention, parent contacted and change to proper attire.

Subsequent Offense - Detention, 1-5 days ISS, parent contacted and change to proper attire.

Drugs/Alcohol (see Board Policies JFCH and JHCD)

1. Possession, sale, purchase or distribution of any over-the-counter drug, herbal preparation or imitation drug or herbal preparation.

1st Offense - ISS or 1-180 days OSS.

Subsequent Offense - 1-180 days OSS or expulsion.

2. Possession of or attendance while under the influence of or soon after consuming any unauthorized prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act.

1st Offense - ISS or 1-180 days OSS.

Subsequent Offense - 11-180 days OSS or expulsion.

3. Sale, purchase or distribution of any prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act.

1st Offense - 1-180 days OSS or expulsion.

Subsequent Offense - 11-180 days OSS or expulsion.

Extortion - Threatening or intimidating any person for the purpose of obtaining money or anything of value.

1st Offense - Principal/Student conference, detention, ISS, or 1-10 days OSS.

Subsequent Offense - ISS, 1-180 days OSS, or expulsion.

Failure to Meet After School Detention or Saturday Detention.

1st Offense – Make up detention and parent/guardian contacted.

2nd Offense – Double the original detention and parent/guardian contacted.

Subsequent Offense – Parent/Guardian Conference and 1-5 days ISS or 1-3 days OSS.

Failure to Meet Conditions of Suspension, Expulsion or Other

Disciplinary Consequences – Violating the conditions of a suspension, expulsion or other disciplinary consequence including, but not limited to, participating in or attending any district-sponsored activity or being on or near district property or the location where a district activity is held. See the section of this regulation titled, "Conditions of Suspension, Expulsion and Other Disciplinary Consequences."

As required by law, when the district considers suspending a student for an additional period of time or expelling a student for being on or within 1,000 feet of district property during a suspension, consideration shall be given to whether the student poses a threat to the safety of any child or school employee and whether the student's presence is disruptive to the educational process or undermines the effectiveness of the district's discipline policy.

1st Offense - Verbal warning, detention, ISS, 1-180 days OSS, or expulsion.

Report to law enforcement for trespassing if expelled.

Subsequent Offense - Verbal warning, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion. Report to law enforcement for trespassing if expelled.

False Alarm (see also "Threats or Verbal Assault") - Tampering with emergency equipment, setting off false alarms, making false reports; communicating a threat or false report for the purpose of frightening or disturbing people, disrupting the educational environment or causing the evacuation or closure of district property.

1st Offense – Restitution. Principal/Student conference, detention, ISS, 1-180 days OSS, or expulsion.

Subsequent Offense - Restitution. ISS, 1-180 days OSS, or expulsion.

Fighting (see also, "Assault") - Mutual combat in which both parties have contributed to the conflict either verbally or by physical action.

1st Offense - Principal/Student conference, detention, ISS, or 1-180 days OSS.

Subsequent Offense - ISS, 1-180 days OSS, or expulsion.

Gambling - Betting on an uncertain outcome, regardless of stakes; engaging in any game of chance or activity in which something of real or symbolic value may be won or lost. Gambling includes, but is not limited to, betting on outcomes of activities, assignments, contests and games.

1st Offense - Principal/Student conference, loss of privileges, detention, or ISS.

Subsequent Offense - Principal/Student conference, loss of privileges, detention, ISS, or 1-10 days OSS.

Harassment, including Sexual Harassment (see Board Policy AC)

1. Use of material of a sexual nature or unwelcome verbal, written or symbolic language based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples of illegal harassment include, but are not limited to, racial jokes or comments; requests for sexual favors and other unwelcome sexual advances; graffiti; name calling; or threatening, intimidating or hostile acts based on a protected characteristic.

1st Offense – Principal/Student conference, detention, ISS, 1-180 days OSS, or expulsion.

Subsequent Offense – ISS, 1-180 days OSS, or expulsion.

2. Unwelcome physical contact of a sexual nature or that is based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples include, but are not limited to, touching or fondling of the genital areas, breast or undergarments, regardless of whether the touching occurred through or under clothing; or pushing or fighting based on protected characteristics.

1st Offense – ISS, 1-180 days OSS, or expulsion.

Subsequent Offense – 1-180 days OSS or expulsion.

Hazing (see Board policy JFCF) – Any activity that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or school-sponsored activity. Hazing may occur even when all students involved are willing participants.

1st Offense - ISS or 1-180 days OSS.

Subsequent Offense - 1-180 days OSS or expulsion.

Incendiary Devices or Fireworks - Possessing, displaying or using matches, lighters or other devices used to start fires unless required as part of an educational exercise and supervised by district staff; possessing or using fireworks.

1st Offense - Confiscation. Warning, principal/student conference, detention, or ISS.

Subsequent Offense - Confiscation. Principal/Student conference, detention, ISS or 1-10 days OSS.

Insubordination - Willful failure to respond or carry out a reasonable directive by authorized school personnel

1st Offense – Detention and parent/guardian contacted.

2nd Offense – Detention or 1-5 days ISS and parent/guardian conference.

Subsequent Offense - 1-10 days ISS or OSS and parent/guardian conference.

Lunchroom Violation - Misconduct within the cafeteria or while entering/leaving the cafeteria.

1st Offense - Student will be served last for the next 1-10 days, detention, parent/guardian contacted.*

Subsequent Offense - Student will be served last up to the remainder of the school year, detention, parent contacted.*

*Students are responsible for cleaning up all messes they make.

Nuisance Items – Possession or use of toys, games, MP3 players and other electronic devices (other than mobile phones) that are not authorized for educational purposes.

1st Offense- Confiscation. Warning, principal/student conference, detention, or in-school suspension.

Subsequent Offense – Confiscation. Principal/student conference, detention, ISS, or 1-10 days OSS.

Public Display of Affection (Board Policy JG-R)—Physical contact which is inappropriate for the school setting including, but not limited to, kissing and groping.

1st Offense - Principal/Student conference, detention, or ISS.

Subsequent Offense - Detention, ISS, or 1-10 days OSS.

Sexting and/or Possession of Sexually Explicit, Vulgar or Violent

Material – Students may not possess or display, electronically or otherwise, sexually explicit, vulgar or violent material including, but not limited to, pornography or depictions of nudity, violence or explicit death or injury. This prohibition does not apply to curricular material that has been approved by district staff for its educational value.

Students will not be disciplined for speech in situations where it is protected by law.

1st Offense – Confiscation. Principal/Student conference, detention, or ISS.

Subsequent Offense – Confiscation. Detention, ISS, 1-180 days OSS, or expulsion.

Sexual Activity (Board Policy JG-R)—Acts of sex or simulated acts of sex including, but not limited to, intercourse or oral or manual stimulation.

1st Offense - Principal/Student conference, detention, ISS, or 1-180 days OSS.

Subsequent Offense - Detention, ISS, 1-180 days OSS, or expulsion.

Technology Misconduct (see Board policies EHB and KKB and procedure EHB-AP)

1. Attempting, regardless of success, to: gain unauthorized access to a technology system or information; use district technology to connect to other systems in evasion of the physical limitations of the remote system; copy district files without authorization; interfere with the ability of others to utilize district technology; secure a higher level of privilege without authorization; introduce computer viruses, hacking tools, or other disruptive/destructive programs onto or using district technology; or evade or disable a filtering/blocking device.

1st Offense - Restitution. Principal/Student conference, loss of user privileges, detention, or ISS.

Subsequent Offense - Restitution. Loss of user privileges, 1-180 OSS, or expulsion.
2. Using, displaying or turning on pagers, phones, personal digital assistants, personal laptops or any other electronic communication devices during the regular school day, including instructional class time, class change time, breakfast or lunch.

1st Offense - Confiscation, principal/student conference, detention, or ISS.

Subsequent Offense - Confiscation, principal/student conference, detention, ISS, 1-180 days OSS, or expulsion.
3. Violations of Board policy EHB and procedure EHB-AP other than those listed in (1) or (2) above.

1st Offense - Restitution. Principal/Student conference, detention, or ISS.

Subsequent Offense - Restitution. Loss of user privileges, 1-180 days OSS, or expulsion.
4. Use of audio or visual recording equipment in violation of Board policy KKB.

1st Offense - Confiscation. Principal/Student conference, detention, or ISS.

Subsequent Offense - Confiscation. Principal/student conference, detention, ISS, or 1-10 days OSS.

Theft - Theft, attempted theft, or knowing possession of stolen property. This includes taking or concealing the property of another without the owner's consent.

1st Offense - Return of or restitution for property. Principal/Student conference, detention, ISS, or 1-180 days OSS.

Subsequent Offense - Return of or restitution for property. 1-180 days OSS or expulsion.

Threats or Verbal Assault – Verbal, written, pictorial or symbolic language or gestures that create a reasonable fear of physical injury or property damage.

1st Offense - Principal/Student conference, detention, ISS, 1-180 days OSS, or expulsion.

Subsequent Offense - ISS, 1-180 days OSS, or expulsion.

Tobacco

1. Possession of any tobacco products on district property, district transportation or at any district activity.

1st Offense - Confiscation of tobacco product. Principal/Student conference, detention, or ISS.

Subsequent Offense - Confiscation of tobacco product. Detention, ISS, or 1-10 days OSS.

2. Use of any tobacco products on district property, district transportation or at any district activity.

1st Offense - Confiscation of tobacco product. Principal/Student conference, detention, ISS, or 1-3 days OSS.

Subsequent Offense - Confiscation of tobacco product. ISS or 1-10 days OSS.

Truancy or Tardiness (see Board Policy JED and procedures JED-AP1 and JED-AP2) - Absence from school without knowledge and consent of parents/guardians and the school administration; excessive non-justifiable absences, even with the consent of parents/guardians; arriving after the expected time class or school begins, as determined by the district.

1st Offense - Principal/Student conference, detention, or 1-3 days ISS.

Subsequent Offense - Detention or 3-10 days ISS, and removal from extracurricular activities.

Unauthorized Entry - Entering or assisting any other person to enter a district facility, office, locker, or other area that is locked or not open to the general public; entering or assisting any other person to enter a district facility through an unauthorized entrance; assisting unauthorized persons to enter a district facility through any entrance.

1st Offense - Principal/Student conference, detention, ISS, or 1-180 days OSS.

Subsequent Offense - 1-180 days OSS or expulsion.

Vandalism (see Board Policy ECA) - Willful damage or the attempt to cause damage to real or personal property belonging to the district, staff, or students.

1st Offense - Restitution. Principal/Student conference, detention, ISS, 1-180 OSS, or expulsion.

Subsequent Offense - Restitution. ISS, 1-180 days OSS, or expulsion.

Weapons (see Board Policy JFCJ)

1. Possession or use of any weapon as defined in Board policy, other than those defined in 18 U.S.C. § 921, 18 U.S.C. § 930(g)(2) or § 571.010, RSMo.

1st Offense - ISS, 1-180 days OSS, or expulsion.

Subsequent Offense - 1-180 days OSS or expulsion.

2. Possession or use of a firearm as defined in 18 U.S.C. § 921 or any instrument or device defined in § 571.010, RSMo., or any instrument or device defined as a dangerous weapon in 18 U.S.C. § 930(g)(2).

1st Offense - One (1) calendar year suspension or expulsion, unless modified by the Board upon recommendation by the superintendent.

Subsequent Offense - Expulsion.

3. Possession or use of ammunition or a component of a weapon.

1st Offense – ISS, 1-180 days OSS, or expulsion.

Subsequent Offense – 1-180 days OSS or expulsion.

Any student discipline problems that are not covered by the disciplinary code will be handled at the discretion of the principal. Discretion may also be used in extreme cases of misconduct.